

North Charleston Sewer District

Industrial User Responsible Official Information Form

Industry Name _____

Please complete the following information regarding the responsible official(s) at your facility, so that we can ensure that our records are current. From 40 CFR 403.12 all reports and applications shall be signed by (1) a corporate officer, (2) a general partner or proprietor, or (3) a duly authorized representative. We have attached the regulations defining who the responsible official may be.

Please return this form within 14 days to:

Adam Shealy
North Charleston Sewer District
PO Box 63009
N. Charleston, SC 29419
(843)764-3072
adam.shealy@ncsd.sc.gov

Corporate officer, a general partner or proprietor:

Printed name Title

Address

Regulations Regarding Responsible Parties

From 40 CFR 403.12 all reports and applications shall be signed by (1) a corporate officer, (2) a general partner or proprietor, or (3) a duly authorized representative. The complete regulations are included below:

(1)¹ Signatory requirements for Industrial User reports. The reports required by paragraphs (b) [baseline reports], (d) [reports on categorical compliance deadlines] and (e) [periodic reports on continued compliance] of this section shall include the certification statement as set forth in §403.6(a)(2)(ii), and shall be signed as follows:

(1) By a responsible corporate officer, if the Industrial User submitting the reports required by paragraphs (b) [baseline reports], (d) [reports on categorical compliance deadlines] and (e) [periodic reports on continued compliance] of this section is a corporation. For the purpose of this section, a responsible corporate officer means:

(i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or

(ii) The manager of one or more manufacturing, production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) By a general partner or proprietor if the Industrial User submitting the reports required by paragraphs (b) [baseline reports], (d) [reports on categorical compliance deadlines] and (e) [periodic reports on continued compliance] of this section is a partnership, or sole proprietorship respectively.

(3) By a duly authorized representative of the individual designated in paragraph (1)(1) or (1)(2) of this section if:

(i) The authorization is made in writing by the individual described in paragraph (1)(1) or (1)(2);

(ii) The authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the Industrial Discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent

¹ This is the letter ell, not the number one.

responsibility, or having overall responsibility for environmental matters for the company; and

(iii) the written authorization is submitted to the Control Authority.

(4) If an authorization under paragraph (1)(3) of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of paragraph (1)(3) of this section must be submitted to the Control Authority prior to or together with any reports to be signed by an authorized representative.