



Job Description

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees are required to follow other job-related instructions and to perform any other job-related duties as requested by their supervisor. Reasonable accommodation may be made to enable individuals with disabilities to perform the job functions described herein.

Job Title: **Equipment Operator**

Department: Operations

Pay Grade: 106

FLSA Status: Non-Exempt

JOB SUMMARY

Under regular supervision, operates trucks and equipment for the purpose of transporting materials and equipment to and from job sites. Work involves maintaining vehicles and performing routine work associated with upkeep and replacement of facility assets.

ESSENTIAL JOB FUNCTIONS

- Drives sludge trucks to disposal site; complies with standards established by sludge disposal authority.
- Dewater and rotates material out from ash lagoons for disposal.
- Assists in the maintenance of facility assets.
- Completes pre-trip inspections on vehicles and notes any needed repairs.
- Performs portable equipment inventory and conditions.
- Maintains cleanliness of vehicles and other equipment; performs light maintenance on vehicles including small repairs and the keeping of adequate fluid levels.
- Ensures proper handling and use of grease and oils, cleaners, fuels, and other potentially hazardous materials pursuant to current guidelines.
- Coordinates with others on repair items deemed as immediately needed (tires, lights, tarp problems).
- Receives and/or reviews various records and reports including special waste manifest, vehicle pre-trips, and safety training.
- Prepares and/or generates various records and reports such as service request log and vehicle pre-trip log.
- Refers to Federal Motor Carriers Safety Handbook, policy and procedure manuals, computer manuals, codes, laws, regulations, publications, and reference texts, etc.
- Operates a variety of vehicles and equipment such as forklift, front-end loader, etc.
- Interacts and communicates with various groups, individuals, and members of the general public.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Education and Experience:

- High School diploma;
- One (1) year of experience with multi-axle vehicles; or
- Equivalent education, training, and/or experience.

Licenses or Certifications:

- Valid South Carolina Class A commercial driver's license.
- Must be able to obtain Fork Lift certification.

Special Qualifications:

- Must have two (2) - year minimum safe driving record.
- Able to use or learn to use a variety of vehicles and equipment such as front-end loaders, fork lift, pressure washer, steam cleaner, etc.

Knowledge, Skills and Abilities:

- Knowledge of the laws, ordinances, standards, and regulations pertaining to the specific duties and responsibilities of the position.
- Knowledge of maintenance and operational procedures for vehicles operated.
- Knowledge of operational procedures for Front-end loaders, fork lifts, and heavy equipment transported.
- Knowledge of the occupational hazards and the safety precautions necessary for the proper operation of varied public works construction and maintenance equipment in addition to general safety practices and highway regulations.
- Skill in operating trucks and heavy motorized equipment.
- Skill in general mechanical operations and repairs.
- Ability to understand and follow oral and written instructions.
- Ability to establish and maintain effective working relationships as necessitated by work assignments.
- Ability to comprehend, interpret, and apply regulations, procedures, and operations.
- Ability to complete mathematical calculations as needed.

PHYSICAL DEMANDS

The work is medium to heavy work. This requires exerting up to 100 pounds of force occasionally; and/or up to 50 pounds of force frequently; and/ or up to 20 pounds of force constantly to move objects. Additionally, the following physical abilities are required: balancing, climbing, crawling, crouching, feeling, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, stooping, talking, and visual acuity

WORK ENVIRONMENT

Works outside in all weather conditions for long periods of time; and exposure to construction and water/wastewater site hazards, traffic, and moving machinery during daily work.

The North Charleston Sewer District has the right to revise this job description at any time and it does not represent in any way a contract of employment. My signature below indicates that I have received and reviewed the above description. I am able

to perform the essential functions of my position with or without reasonable accommodation.

Employee Signature

Date

Supervisor (or HR) Signature

Date